

**HAMBURG TOWNSHIP MUNICIPAL UTILITIES COMMITTEE  
WEDNESDAY, SEPTEMBER 2<sup>nd</sup>, 2009 – 1:00 P.M.  
10405 MERRILL ROAD, HAMBURG, MI 48139**

**1. CALL TO ORDER**

The meeting was called to order by Hohl at 1:01 p.m.

**Roll Call of the Committee:**

**Present:** Hohl, Semprevivo, Hahn

**Absent:**

**Also Present:** Walid Al-Ani, Rick Kangas, Tony Randazzo, Don Miller, Marie Duke, Joe Vellardita and Brittany Campbell

**2. CALL TO THE PUBLIC**

Hohl opened the call to the public and seeing no response, closed the call to the public.

**3. CORRESPONDENCE**

Campbell provided the Committee with a copy of a letter from Standard & Poor's dated July 31, 2009 indicating that the Township's bond rating has been changed from a BBB+ to an A specifically relating to the Wastewater Treatment Plant Revenue Bonds.

Campbell also provided the Committee with a letter from the DPW Field Superintendent, Don Miller, to Tim Cinader of Trojan Development regarding outstanding pump station issues that the Contractor needs to address and/or correct.

**4. APPROVAL OF THE AGENDA**

MOTION BY HOHL, SUPPORTED BY HAHN TO APPROVE THE AGENDA AS PRESENTED.

Ayes: Hohl, Semprevivo, Hahn      Absent:      Nays: None

Motion carried.

**Unfinished Business:**

- A. Pine Creek Bluffs – **Phase 2** Sewer Extension Project Update
- B. Steve Ward/Village Center Drive Sewer Extension Update
- C. Carlesimo/Lakeview Development Sewer Extension Update
- D. Forest of Whispering Pines Development – Sewer Extension Update
- E. Ore Lake Sewer Rehab Project Update

- F. Chilson Commons Development Sewer Connection Update
- G. Hamburg Professional Center – REU Review
- H. The Ridge Subdivision Project Update – Sewer Extension Request
- I. The Village at Hamburg – Sewer/Water Connection Project Update
- J. Development Sewer Extensions – Dedications and Bills of Sale
- K. Municipal Water S.A.D. Progress/Project Update
- L. LCWA Information/Updates
- M. Rita Ferguson Sewer Connection – 11505 Dunlavy Lane
- N. Direct and Indirect Sewer Connection Fee Discussion
- O. Sewer Back-up Events Letter – River Court Subdivision Mailing
- P. WWTP Improvements – SRF Project Update

**Current Business:**

- A. DPW Monthly Report – August Statistics
- B. Whiteside Request for Sewer Connection Fee Refund – 6521 Woodland
- C. Duke Sewer Connection Requirements – 5867 E. M-36

**5. APPROVAL OF MINUTES**

MOTION BY HOHL, SUPPORTED BY SEMPREVIVO TO APPROVE THE MINUTES OF THE AUGUST 5<sup>th</sup>, 2009 MUNICIPAL UTILITIES COMMITTEE MEETING AS PRESENTED.

Ayes: Hohl, Semprevivo, Hahn      Absent:      Nays: None

Motion carried.

**6. UNFINISHED BUSINESS**

A. Pine Creek Bluffs – Phase 2 Sewer Extension Project Update.

MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Semprevivo, Hahn      Absent:      Nays: None

Motion carried.

B. Steve Ward/Village Center Drive Sewer Extension Update.

MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Semprevivo, Hahn      Absent:      Nays: None

Motion carried.

C. Carlesimo/Lakeview Development Sewer Extension Update.

MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Semprevivo, Hahn      Absent:      Nays: None

Motion carried.

D. Forest of Whispering Pines Development – Sewer Extension Update.  
MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL  
NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Semprevivo, Hahn      Absent:      Nays: None  
Motion carried.

E. Ore Lake Sewer Rehab Project Update. Hahn asked if the Contractor was running behind the estimated project schedule. Miller responded that Myers Excavating is about two weeks behind on grinder pump installations. Myers will be having three (3) crews working on grinder pump installations to catch up on the schedule. Miler explained that if the site conditions are good, the Contractor can install between 3 – 4 grinder pumps per day.

Hohl stated that for those property owners who have not signed an easement grant the Township will only replace the portion of the service lateral from the curb stop into the sewer main in the street. Hohl noted that without the easement grant the Township would be trespassing on private property. Campbell explained that there are still 17 easements that have not been signed by the property owners.

Miller noted that overall the project is running smoothly with only some minor issues. Campbell stated that property owner complaints are very rare due to the efficiency and professionalism of both the on-site Engineer and the Contractor. The project should be completed within the 120 day schedule ending on November 4, 2009.

F. Chilson Commons Development Sewer Connection Update.  
MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL  
NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Semprevivo, Hahn      Absent:      Nays: None  
Motion carried.

G. Hamburg Professional Center – REU Review.  
MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL  
NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Semprevivo, Hahn      Absent:      Nays: None  
Motion carried.

H. The Ridge Subdivision Project Update – Sewer Extension Request.  
MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL  
NEW INFORMATION IS AVAILABLE.

Ayes: Hohl, Semprevivo, Hahn      Absent:      Nays: None  
Motion carried.

- I. The Village at Hamburg – Sewer/Water Connection Project Update.  
MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL  
NEW INFORMATION IS AVAILABLE.  
Ayes: Hohl, Semprevivo, Hahn      Absent:      Nays: None  
Motion carried.
- J. Development Sewer Extensions – Dedications and Bills of Sale.  
MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL  
NEW INFORMATION IS AVAILABLE.  
Ayes: Hohl, Semprevivo, Hahn      Absent:      Nays: None  
Motion carried.
- K. Municipal Water S.A.D. Progress/Project Update.  
MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL  
NEW INFORMATION IS AVAILABLE.  
Ayes: Hohl, Semprevivo, Hahn      Absent:      Nays: None  
Motion carried.
- L. LCWA Information/Updates.  
MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL  
NEW INFORMATION IS AVAILABLE.  
Ayes: Hohl, Semprevivo, Hahn      Absent:      Nays: None  
Motion carried.
- M. Rita Ferguson Sewer Connection – 11505 Dunlavy Lane.  
MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL  
NEW INFORMATION IS AVAILABLE.  
Ayes: Hohl, Semprevivo, Hahn      Absent:      Nays: None  
Motion carried.
- N. Direct and Indirect Sewer Connection Fee Discussion.  
MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE PENDING FURTHER REVIEW AND  
RECOMMENDATION FROM THE TOWNSHIP FINANCIAL ADVISORS.  
Ayes: Hohl, Semprevivo, Hahn      Absent:      Nays: None  
Motion carried.
- O. Sewer Back-up Events Letter – River Court Subdivision Mailing.  
MOTION BY HOHL, SUPPORTED BY HAHN TO TABLE ALL UNFINISHED BUSINESS UNTIL  
NEW INFORMATION IS AVAILABLE.  
Ayes: Hohl, Semprevivo, Hahn      Absent:      Nays: None  
Motion carried.

P. WWTP Improvement Project – SRF Loan Update. Walid Al-Ani of Stantec presented the Committee with the 70% design plan for the proposed Wastewater Treatment Plant upgrades. A summary of improvement changes provided showed what items are to remain in the design plans, those items deleted and any additions to the plans to date. Al-Ani noted that the proposed improvement costs for the WWTP are estimated at \$3,300,000.00, while the pump station improvement costs are estimated at \$600,000.00 for a total of about \$3,900,000.00 dollars. Hohl stated that one the project plans are more finalized the contingency amounts can be reduced for additional cost savings. Hohl further noted that the federal stimulus funds are no longer available for this project.

MOTION BY HOHL, SUPPORTED BY HAHN TO FORWARD THE WWTP IMPROVEMENT PROJECT REVISED BASIS OF DESIGN SUMMARY TO THE BOARD AS AN INFORMATIONAL ITEM.

Ayes: Hohl, Semprevivo, Hahn      Absent:      Nays: None  
Motion carried.

## 7. CURRENT BUSINESS

A. DPW Monthly Report – August Statistics. Miller provided the Committee with his monthly report noting that the DPW staff is now completing grinder pump repairs for the Livingston County Drain Commission that will bring in additional revenue to the Township. Miller noted he is working to get other communities on board with the grinder pump repair program.

MOTION BY HOHL, SUPPORTED BY SEMPREVIVO TO NOTE THE REPORT AS RECEIVED AND TO BE FILED AND TO ALSO FORWARD A COPY TO THE TOWNSHIP BOARD AS AN AGENDA ITEM FOR THEIR REVIEW.

Ayes: Hohl, Semprevivo, Hahn      Absent:      Nays: None  
Motion carried.

B. Whiteside Request for Sewer Connection Fee Refund – 6521 Woodland. Campbell explained that the on-site sewer connection fees estimated in the amount of \$8,139.50 had been paid in full prior to the issuance of a Land Use Permit to construct a new home on the property in 2004. Construction of the home never began and the grinder pump installation and sewer connection have not taken place. The new property owners do not intend to build on the property at this time and are requesting a refund of the previously paid sewer connection fees.

Campbell explained that the grinder pump Control Panel issued to the previous property owner has not been returned and that the cost to replace the panel, \$451.00, should be deducted from the amount of any refund issued to Ms. Whiteside.

MOTION BY HOHL, SUPPORTED BY SEMPREVIVO TO FORWARD THE WHITESIDE REFUND REQUEST TO THE BOARD WITH THE RECOMMENDATION THAT THE BOARD REFUND THE ON-SITE SEWER CONNECTION FEES, LESS A \$451.00 CONTROL PANEL REPLACEMENT FEE, TO YVETTE WHITESIDE IN THE TOTAL AMOUNT OF \$7,688.50.

Ayes: Hohl, Semprevivo, Hahn      Absent:      Nays: None

Motion carried.

C. Duke Sewer Connection Requirements – 5867 E. M-36. Campbell explained that on August 10, 2009 the Livingston County Health Department conducted a site visit at 5867 E. M-36 after receiving a complaint that raw sewage was escaping from the septic system. At the time of the visit, sewage was observed to have surfaced over the existing septic area in violation of Section 301.18 of the Livingston County Sanitary Code. The property owner was directed to connect the property to the Hamburg Township sewer system. Marie Duke, the property owner, called and spoke with the Utilities Coordinator asking if the property could somehow be exempt from the sewer connection requirements. Campbell suggested that Ms. Duke attend the meeting to discuss the issue with the Committee.

Duke stated that she is hoping that the septic system has not failed and would like to be able to have a contractor look at the situation. Joe Vellardita, in attendance with Duke, stated that he would like to be able to dig up around the septic tank to see if it is just a line or a baffle that failed. Repairing either item would not require a permit from the Livingston County Health Department to fix; therefore it would not mandate a sewer connection under Ordinance No. 69F.

MOTION BY HOHL, SUPPORTED BY SEMPREVIVO TO AUTHORIZE JOE VELLARDITA TO INVESTIGATE THE ON-SITE SEPTIC SYSTEM AT 5867 E. M-36 TO DETERMINE THE NATURE OF THE SEPTIC SYSTEM FAILURE AND TO REPORT BACK TO THE MUNICIPAL UTILITIES COMMITTEE. IF IT IS DETERMINED THAT A PERMIT TO REPAIR THE SEPTIC SYSTEM IS NEEDED IT WOULD TRIGGER THE REQUIREMENT TO CONNECT THE HOME TO THE HAMBURG TOWNSHIP SANITARY SEWER SYSTEM.

Ayes: Hohl, Semprevivo, Hahn      Absent:      Nays: None

Motion carried.

**8. CALL TO THE PUBLIC**

Seeing no requests to address the Sewer Committee, Hohl closed the call to the public.

**9. INFORMATIONAL/EDUCATIONAL MATERIAL**

There was no information and/or educational material available for this meeting.

**10. ADJOURNMENT**

MOTION BY SEMPREVIVO, SUPPORTED BY HOHL TO ADJOURN THE MEETING.

Ayes: Hohl, Semprevivo, Hahn      Absent:      Nays: None  
Motion carried.

The meeting was adjourned at 2:10 p.m.

The foregoing is considered to be a true and accurate record of all items discussed. If any discrepancies or inconsistencies are noted, please contact the writer immediately.

Respectfully submitted,

  

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Brittany K. Campbell  
Hamburg Township Utilities Coordinator